

Position: Architect

Location: Al Quoz 3 – Dubai

Reporting to: Design Director

EXPERIENCE

West One is a rapidly growing design & build construction company operating within the luxury residential space and are looking for an exceptionally skilled Architect who has a strong portfolio showcasing previous projects delivered in Europe. Join our dynamic and highly experienced team in Dubai.

JOB RESPONSIBILITIES

Design Leadership:

As an Architect, you will provide design leadership and guidance to the design team. You will be responsible for setting the overall design direction, developing concepts, ensuring that the design meets the client's requirements and objectives. You will be involved in developing detailed design plans, elevations & sections, space layouts, furniture and material selection, color schemes, lighting design and other aesthetic elements.

Project Management:

You will manage and coordinate design aspects of multiple projects simultaneously. This includes developing project timelines, assigning tasks to team members, and overseeing the progress and quality of work throughout the project life cycle.

Design within the cost plan for the project and identify the cost of design changes.

Client Collaboration:

You will work closely with clients understanding their needs, preferences, and goals for the project. You will attend meetings, presentations, and discussions to gather client feedback, provide design recommendations, and ensure client satisfaction.

Presentation and Communication:

You will prepare and deliver compelling design presentations to clients and stakeholders. Effective communication skills, both verbal and written, are crucial for conveying design concepts, explaining technical details and managing client expectations.

Team Management:

You will lead a team of designers and collaborate with other professionals. You will provide mentorship, guidance and support to team members, ensuring that they have the necessary resources and information to deliver high-quality designs.

Building Regulations and Compliance:

As an architect you will have a strong understanding of building regulations, health & safety standards, and accessibility requirements. You will ensure that the project designs comply with relevant codes and regulations, obtaining necessary approvals and permits when required.

Quality Control:

You will maintain a high standard of quality throughout the design process. This includes conducting regular design reviews, providing feedback and guidance to ensure the accuracy and completeness of design deliverables.

Budget and Resource Management:

You will be responsible for tracking project costs, monitoring expenses against the allocated budget, and suggesting better alternatives that will maintain the high-quality of our work and benefit the company's profit at the same time.

Reporting:

- You should be familiar with the reporting requirements set by West One and adapt your reporting approach accordingly.
- Provide regular project status updates to all stakeholders.
- Provide reports on design strengths, weaknesses and recommended improvements, considering factors such as functionality, aesthetics and compliance with regulations.

DESIRED SKILLS AND EXPERIENCE

- Bachelor's degree in Architecture
- 7 years proven experience.
- Strong and compelling design expertise
- Experience working on European themed projects
- Strong visualization and presentation skills
- Project management skills
- Collaboration and communication skills
- Attention to detail
- Natural leader of people with the ability to influence others

Key Relationships:

- Design Director
- Executive Director
- Design Team
- Project Managers & Engineers

Key Performance Indicators

- Client satisfaction
- Project timeline and submission dates
- Project budget adherence
- Design quality
- Team collaboration
- Design innovation
- Repeat business/ client referrals.